



Public Library Board

MINUTES

March 24, 2026

5:15 p.m.

Hybrid

Approved: April 28, 2026

Call to Order

Chair Amy Roberts called the meeting to order at 5:15 p.m.

Roll Call

Members present: Steve Borst, Jaci Eiquihua, Douglas Hambley, Linda Hart, Scott Kniefel, Amy Roberts, Jane Sandberg

Staff present: Eric Ikenouye, Library Director; Elise Schuh, Administrative Services Coordinator

Approval of February 24, 2026 Minutes:

5:16 p.m.

MOTION: Board Member Douglas Hambley moved to approve the minutes as written. Board Member Linda Hart seconded it and it passed (7-0).

Scheduled Business

5:18 p.m.

Library Director Eric Ikenouye presented the updated Privacy Policy to the Board for review and approval. The updated policy included a new section covering an opt-in text message service for patrons. It also had the Security Cameras section removed, which was moved to its own policy.

In response to several questions from the Board, Ikenouye states that none of the new information is subject to change unless there is a contract change with the service provider and patrons can opt in or out of the service directly from their account.

In response to a question from Hambley, Ikenouye states that a warrant is required for disclosure of patron records.

MOTION: Vice Chair Jaci Eiquihua moved to approve the updated Privacy Policy. Board Member Steve Borst seconded it and it passed (7-0).

The new Security Camera Policy was brought before the Board for approval.

In response to an inquiry from Hambley, Ikenouye states that security camera footage could be released for any legal request, including police requests, which are provided through a secure process.

The security cameras, installed by IT and building maintenance, are located at all the public service points, in the stacks, meeting rooms, entrances, parking lots, and at the bike rack; all high-traffic areas. They are video only and fixed, although locations are reconsidered when there are new problem areas for missing materials

and for new additions to the collection. All the building entryways indicate that surveillance cameras are in use.

MOTION: Board member Jane Sandberg moved to adopt the new Security Camera Policy. Board member Scott Kniefel seconded it and it passed (7-0).

Business from the commission

5:31 p.m.

The Board shared their experiences of and suggestions for the Library Uncorked Event.

A brief discussion followed about the Tiny Art Show.

Roberts provided an update from the Albany Public Library Foundation meeting; funds for the Summer Reading Program and summer internship programs were both approved.

Staff update

5:46 p.m.

Ikenouye provided an update on the ongoing strategic planning process, including upcoming focus group sessions and a community survey. He also shared an overview of the Tiny Art Show.

Adjournment

Hearing no further business, Roberts adjourned the meeting at 5:50 p.m.

Respectfully submitted,

Reviewed by,



Elise Schuh
Administrative Services Coordinator



Eric Ikenouye
Library Director

**Documents discussed at the meeting that are not in the agenda packet are archived in the record. The documents are available by emailing cityclerk@cityofalbany.net*