



COMMUNITY DEVELOPMENT COMMISSION

MINUTES

July 20, 2026

12:00 p.m.

Hybrid – Council Chambers

Approved: **August 17, 2026**

Call to Order

Chair Bessie Johnson called the meeting to order at 12:02 p.m.

Roll Call

Members present: Jim Cole, Larry Timm, Bessie Johnson, Ron Green, Robyn Davis

Member excused: John Robledo

Approval of Minutes for April 20, 2026

12:02 p.m.

Motion: Commissioner Cole motioned to approve the minutes as presented. Commissioner Timm seconded the motion which passed 5-0.

Public Comment

None.

Scheduled Business

12:03 p.m.

- City Consultation – Behavioral Health Case Manager Heidi Davis and Code Compliance Officer Beth Huber from Albany Police Department were present to share their experience with Albany-Linn County Situation Table. This is a rapid based triage model program for people who are at or approaching elevated risk. The program brings together resources throughout the community to assess and administer assistance to individuals who are at risk of harm to themselves or others in the community. Huber attempted to share a video, but experienced a technical issue, so she shared slides*.

Resources in the group include representatives from Samaritan Health, Linn County Mental Health, Linn County Code Compliance, C.H.A.N.C.E, Second C.H.A.N.C.E shelter, Fish and representatives from shelters in Sweet Home. Up to this point, meetings have been in person, but once they begin using a virtual meeting option it will be easier to bring the Police Departments in Lebanon and Sweet Home into the conversations. Police departments are instrumental in the situations because they are typically the first to engage with the individuals. By developing and maintaining relationships between law enforcement and these resources, it makes it easier to quickly connect the individuals with the resources they need. Huber went on to explain how the process goes from identifying those in need and then working with the person in acute risk. She also shared about other situation table programs in the state.

Commissioners asked how the Situation Table becomes aware of and attends to a person, how a general community member would notify the Situation Table of a person they feel is at risk, how the group elevates a case, how they gauge each situation and how often the group meets.

Comprehensive Planning Manager, Anne Catlin provided additional resources that could be added to the list. Huber explained that although the group has helped many people in need, there has not been a reduction in cases and doesn't foresee a decrease.

Davis gave an example of how the Situation Table identified an individual at risk and how the group moved through the process.

- **Agency Consultation Discussion and Direction**
Development Programs Analyst, Kaitlin Martin, shared information and updates on upcoming Agency Consultation Questionnaire. Commissioner Davis asked if there are agencies that are showing innovative ways of doing more with less. Commissioner Cole asked how the results of the survey will be reviewed. Catlin asked if the group could think of additional agencies that could be added to the list and if so, they could send that information to her. Davis asked if there were additional organizations that could be added to the current list. Timm asked if the current list could be expanded to include description of what each agency focuses on. Cole asked how agencies found out about potential funding.
- **Housing Planning Program – Moderate Income Revolving Loan Program and Housing Fund**
Catlin noted that she had included information in the commissioner's packet of the two programs which can help address housing needs in the community. Catlin provided brief descriptions to the group and the process for the City to apply them.

Business from the Commission

None.

Business from Staff

Martin updated the group that the City is getting final reimbursement requests and there will be between \$40,000-\$56,000 left over funds that Linn-Benton Community College Family Connections was unable to spend. There is a meeting set up with Oregon Cascades West Council of Governments, small business group to discuss potential opportunities. There will be more information for the group at the next meeting about this.

Next Meeting Date is August 17, 2026

Adjournment

Chair Johnson adjourned the meeting at 1:09 p.m.

Respectfully submitted,

Reviewed by,

Talley Richardson
Administrative Assistant

Anne Catlin
Comprehensive Planning Manager

**Documents discussed at the meeting that are not in the agenda packet are archived in the record. The documents are available by emailing cdaa@albanyoregon.gov.*