



PUBLIC LIBRARY BOARD

# AGENDA



**Tuesday, April 22, 2025**  
**At 5:15 p.m.**

This meeting includes in-person and virtual participation.  
Conference Room, Albany Public Library,  
2450 14<sup>th</sup> Avenue SE

Or join the meeting here: [Zoom](#)

1. Call to order

2. Roll call

3. Public Comment:

*Persons wanting to provide comments may:*

1- *Email written comments to the [elise.schuh@albanyoregon.gov](mailto:elise.schuh@albanyoregon.gov), including your name, before **noon on the day of the meeting**.*

2- *To comment virtually during the meeting, register by emailing [elise.schuh@albanyoregon.gov](mailto:elise.schuh@albanyoregon.gov) before **noon on the day of the meeting**, with your name. The chair will call upon those who have registered to speak.*

3- *Appear in person at the meeting and register to speak.*

4. Approval of March 25, 2025, minutes. [Pages 3-4]

5. Scheduled business

6. Business from the members

7. Staff updates

- Eric Ikenouye, Library Director

8. Next meeting date: Tuesday, May 27, 2025

9. Adjournment

[albanyoregon.gov](http://albanyoregon.gov)



*This meeting is accessible to the public via video connection. The location for in-person attendance is accessible to people with disabilities. If you have a disability that requires accommodation, please notify city staff at least 48 hours in advance of the meeting at: [elise.schuh@albanyoregon.gov](mailto:elise.schuh@albanyoregon.gov) or 541-917-7590.*

*Testimony provided at the meeting is part of the public record. Meetings are recorded, capturing both in-person and virtual participation, and are posted on the City website.*



## MINUTES

March 25, 2025

5:15 p.m.

Hybrid

Approved: **DRAFT**

### Call to Order

Chair Amy Roberts called the meeting to order at 5:15 p.m.

### Roll Call

Members present: Steve Borst (virtual), Bob Brown, Jaci Eiquihua (virtual), Linda Hart, Scott Kniefel, Amy Roberts, Jane Sandberg

Staff present: Eric Ikenouye, Library Director; Elise Schuh, Administrative Services Coordinator

### Approval of February 25, 2025 Minutes:

**5:17 p.m.**

MOTION: Board Member Steve Borst moved to approve the minutes as written. Board Member Scott Kniefel seconded it and it passed (7-0).

### Staff update

**5:23 p.m.**

Library Director Eric Ikenouye shared that Senior Library Assistant Felipe Marquez was unable to attend.

Ikenouye provided a brief update on the upcoming budget process, including an overview of the estimated biennial projections for the Library.

In response to several questions from the Board, Ikenouye noted that Ready to Read funding from the State of Oregon is expected to continue in the next biennium. He also explained that while staffing costs have steadily increased, the Library's FTE has remained relatively stable.

In response to a question from Sandberg regarding space and capacity planning, Ikenouye stated that a Facility Master Plan remains on the Library's long-term wish list for future funding and will be discussed at upcoming budget meetings. If City funding is not approved, the Library will explore alternative funding sources.

Ikenouye invited the Library Board to attend Staff In-Service Day on Friday, April 4.

He also shared details about the upcoming Tiny Art Show and reception.

Roberts added that the Foundation is sponsoring two teen interns this summer and contributing \$5,000 to support the project.

### Adjournment

Hearing no further business, Roberts adjourned the meeting at 5:49 p.m.

Respectfully submitted,

Reviewed by,

Elise Schuh  
Administrative Services Coordinator

Eric Ikenouye  
Library Director

*\*Documents discussed at the meeting that are not in the agenda packet are archived in the record. The documents are available by emailing [cityclerk@cityofalbany.net](mailto:cityclerk@cityofalbany.net)*