



## AGENDA

**Wednesday, June 5, 2024**

**6:00 p.m.**

This meeting will be conducted virtually. At 6:00 p.m., Join the meeting here:

<https://us06web.zoom.us/j/83068386417?pwd=c1Fnb3h3TWIWIWlFjNHIWRTY0K3NhZz09>

Meeting ID: 830 6838 6417 Passcode: 763440

Please help us get Albany's work done.

Be respectful and refer to the rules of conduct posted on the website

1. CALL TO ORDER
2. ROLL CALL
3. BUSINESS FROM THE PUBLIC

*Persons wanting to provide comments may:*

- 1- Email written comments to [Debbie.little@albanyoregon.gov](mailto:Debbie.little@albanyoregon.gov), including your name, before noon on the day before the meeting.
- 2- To comment virtually during the meeting, register by emailing [Debbie.little@albanyoregon.gov](mailto:Debbie.little@albanyoregon.gov) before noon on the day before the meeting, with your name. The chair will call upon those who have registered to speak.
- 3- Prearranged – appear in person at the meeting and register to speak.

4. APPROVAL OF MINUTES

- a. May 1, 2024

5. SCHEDULED BUSINESS

a. Discussion Items

- 1) Pesticide and Herbicide policy - Rick
- 2) Amendment Albany Municipal Code 7.98.040 Update- Rick
- 3) General Tree Issues – Rick

b. Action Items

- 1) None

c. Reports and Updates

- 1) Capital Projects Update – Kim
- 2) Program Updates - Staff

6. BUSINESS FROM THE COMMISSION

7. NEXT MEETING DATE: Wednesday, August 7, 2024 - Virtual

8. ADJOURNMENT

*This meeting is accessible to the public via video connection. In-person attendance is available. For arrangements, please contact city staff at least 48 hours in advance of the meeting at: [Debbie.little@albanyoregon.gov](mailto:Debbie.little@albanyoregon.gov) or call 541-917-7778. If you have a disability that requires accommodation, please notify city staff at least 48 hours in advance of the meeting.*

*Testimony provided at the meeting is part of the public record. Meetings are recorded, capturing both in-person and virtual participation, and are posted on the City website.*



**MINUTES**

Wednesday, May 1, 2024

6 p.m.

REMOTE

Approved: Draft

- CALL TO ORDER: Meeting called to order at 6:02 p.m.
- Members present: Aaron Falotico, Bill Stoneroad, Sharon Konopa, Anna Roller, Nick Anderson, Joyce Thompson Graham (6:05 p.m.)
- Members absent: Jill Van Buren
- Staff present: Kim Lyddane, Director; Rick Barnett, Parks & Facilities Maintenance Manager; Jay Sharpe, Natural Resources Specialist; Debbie Little, Administrative Services Coordinator
- Guests present: None
- Business from the Public  
None.

APPROVAL OF MINUTES 6:03 p.m.  
March 6, 2024

MOTION: Falotico moved to adopt the minutes. Stoneroad seconded the motion, which passed 5-0.

DISCUSSION ITEMS 6:04 p.m.

- a. Legacy Garden  
The Albany Parks and Recreation Foundation has started a legacy campaign to create a Legacy Garden in the newly renovated Monteith Riverpark. The public can honor an individual, group, or organization with their name on a flower petal or center. Various sizes of petals and centers are available. Brief discussion followed.
- b. Possible Amendment Albany Municipal Code 7.98.040  
Jay Sharpe, City Forester, presented proposed updates to the current tree code. Brief discussion followed.

MOTION: Stoneroad moved to recommend City Council adopt the proposed changes as presented with one change. The circumference for all trees equal or greater than five and

one quarter feet would require a permit for removal. Falotico seconded the motion, which passed 5-1.

c. Tree Issues

Sharpe noted he is looking into approximately 10 trees in the downtown area that are dead or dying. He believes it is a disease or a pest which is affecting one species but would like to determine what is taking place so the remaining trees can be protected. Brief discussion followed.

Stoneroad noted a few additional trees that have died. Brief discussion followed. Sharpe will follow up.

ACTION ITEMS

- a. None

REPORTS AND UPDATES

6:44 p.m.

a. Capital Projects

Lyddane reviewed the project report included in the agenda packet.

- A grand opening for Meadow Ridge Park was held on April 12, 2024, and approximately 150 people attended.
- A grant requesting \$485,000 has been submitted to Oregon Parks and Recreation Department to augment the projected cost for the Deerfield Park playground replacement. Brief discussion followed.

b. Staff reports

Lyddane provided an update on recreation programs.

- Summer Sounds, River Rhythms and Northwest Art & Air Festival performers have been announced.
- Summer Activate will go out at the end of the month for May 24, 2024, registration.
- Seasonal recruitment is currently taking place. Looking for summer staff and a trip and tour driver.
- Monteith Park will open July 4, 2024, with the first River Rhythms concert.
- The Arts Commission is holding receptions in City Hall in participation with First Fridays.

Barnett provided an update on Park Maintenance.

- Park Maintenance staff are busy with spring maintenance as all things are growing.
- The playground for Lehigh Park has been ordered, with installation possibly in July or August.
- Waverly Lake fountain is installed along with bubblers to help with water circulation and reduce algae build up.
- A storage shed has been added by the boat house in Waverly Park.
- Park restrooms opened May 1, 2024.

Barnett noted a developer has submitted an application to the City for the development of property in North Albany across from East Thronton Lake Natural Area. The application includes the removal of approximately 27 trees. Sharpe is providing response to possibly minimize tree removal.

BUSINESS FROM THE COMMISSION

6:56 p.m.

Konopa noted that the Waverly Duck will return to Waverly Lake in June. She will meet with Lyddane and Barnett regarding a long-term plan for maintenance.

NEXT MEETING DATE: Next meeting will be Wednesday, June 5, 2024. This meeting will be virtual.

ADJOURNMENT

The meeting was adjourned at 7:00 p.m.

Submitted by,

Reviewed by,

Debbie Little  
Administrative Services Coordinator

Kim Lyddane  
Parks & Recreation Director

## Capital Projects Report

PROJECT	STATUS	PROJECTED COMPLETION DATE	NOTES
Meadow Ridge Park Development		Completed	
Timber Linn Park soccer field improvements	Phase II complete. Phase III bids came in 2-4X budgeted amount. Project paused.	TBD	Partnership with AYSO
East Thornton Lake Natural Area development Ph 1	Design pending. Cost for a 10 car parking lot on the west side of the property estimated at \$400,000.	Development indefinitely delayed, pending O&M funding plan	SDCs, donations, State grant
Henderson Park Playground Replacement		Completed	
Deerfield Park Playground Replacement	Submitted grant to Oregon Park and Recreation Department for \$485,000 to augment the \$750,000 budgeted. Will hear back in September if we will receive funds. Construction summer 2025.	FY24-25	Goal of \$1,000,000 budgeted between CIP and operating budget.