



PUBLIC LIBRARY BOARD

AGENDA



Tuesday, December 10, 2024
At 5:15 p.m.

This meeting includes in-person and virtual participation.
Conference Room, Albany Public Library,
2450 14th Avenue SE

Or join the meeting here: [Zoom](#)

1. Call to order
2. Roll call
3. Business from the public:
Persons wanting to provide comments may:
 - 1- *Email written comments to the elise.schuh@albanyoregon.gov, including your name, before **noon on the day of the meeting**.*
 - 2- *To comment virtually during the meeting, register by emailing elise.schuh@albanyoregon.gov before **noon on the day of the meeting**, with your name. The chair will call upon those who have registered to speak.*
 - 3- *Appear in person at the meeting and register to speak.*
4. Approval of October 22, 2024, minutes. [Pages 3-4]
5. Scheduled business
6. Business from the members
7. Staff updates
 - Library Assistant – Jon DeBruin
 - Library Director – Eric Ikenouye
8. Next meeting date: Tuesday, January 28, 2025

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9. Adjournment

This meeting is accessible to the public via video connection. The location for in-person attendance is accessible to people with disabilities. If you have a disability that requires accommodation, please notify city staff at least 48 hours in advance of the meeting at: elise.schuh@albanyoregon.gov or 541-917-7590.

Testimony provided at the meeting is part of the public record. Meetings are recorded, capturing both in-person and virtual participation, and are posted on the City website.



MINUTES

October 22, 2024

5:15 p.m.

Hybrid

Approved: **DRAFT**

Call to Order

Chair Steve Borst called the meeting to order at 5:15 p.m.

Borst welcomed new Board Member Scott Kniefel, who introduced himself.

Roll Call

Members present: Steve Borst, Bob Brown, Jaci Eiquihua (virtual), Linda Hart (virtual), Scott Kniefel

Staff present: Eric Ikenouye, Library Director; LaRee Dominguez, Library Resources Coordinator; Elise Schuh, Administrative Services Coordinator

Approval of September 24, 2024 Minutes:

5:20 p.m.

MOTION: Board Member Bob Brown moved to approve the minutes as written. Board Member Amy Roberts seconded it, and it passed (5-0).

Business from the Public

5:21 p.m.

Library Director Eric Ikenouye shared a letter submitted by Kevin Goodrich about reconsideration of library materials.

Scheduled Business

5:32 p.m.

The Board discussed and agreed upon a meeting date for the next Library Board meeting; the meeting is scheduled for Tuesday, December 10.

Staff update

5:36 p.m.

Library Resources Coordinator LaRee Dominguez shared several upcoming events and programs: Friends of the Library Booksale on November 8 & 9, volunteer appreciation event on November 16, Library Uncorked on March 1, 2025, and the Annual Giving Campaign starting in December.

Ikenouye shared plans for a potential Facility Master Plan to address the Library's space challenges as Albany grows. Considerations for a plan and a consultant will be included during budget planning this coming year.

In response to a question from Brown, Ikenouye and Dominguez stated that the Carnegie Library had a Facility Master Plan completed in 2003, but the Main Library has not been evaluated since its renovation in 2009.

Ikenouye shared the upcoming Day of the Dead celebration and invited the Board to attend.

In response to several questions from Borst, Ikenouye stated that the Library is currently at full staffing capacity. The Library is no longer hosting a booth at the Farmer's Market; however, it has resumed Super Saturdays at Carnegie. Additionally, the Library of Things program is progressing well and has received positive feedback.

Adjournment

Hearing no further business, Borst adjourned the meeting at 5:53 p.m.

Respectfully submitted,

Reviewed by,

Elise Schuh
Administrative Services Coordinator

Eric Ikenouye
Library Director

**Documents discussed at the meeting that are not in the agenda packet are archived in the record. The documents are available by emailing cityclerk@cityofalbany.net*