



MINUTES

May 28, 2024

5:15 p.m.

Hybrid

Approved: July 23, 2024

Call to Order

Chair Steve Borst called the meeting to order at 5:15 p.m.

Roll Call

Members present: Steve Borst, Bob Brown, Jaci Eiquihua, Amy Roberts

Members absent: Amanda Blaisdell (excused), Linda Hart (excused), Karen Messer (excused)

Staff present: Eric Ikenouye, Library Director; April Spisak, Supervising Librarian; Elise Schuh, Administrative Services Coordinator

Approval of April 23, 2024 Minutes:

5:16 p.m.

MOTION: Board Member Bob Brown moved to approve the minutes as written. Board Member Amy Roberts seconded it and it passed (4-0).

Staff update

5:17 p.m.

Supervising Librarian April Spisak provided updates on the upcoming Summer Reading Program. The program is scheduled to start June 1st at the Main and Carnegie Libraries and the Albany Farmer's Market. All departments will use the same reading log this year and there is a display set-up at the Heritage Mall in celebration of SRP. The library will also host a booth at the Albany Farmer's Market to support outreach for the program.

Library Director Eric Ikenouye shared some general updates on the Library.

Ikenouye announces that Board Member Amanda Blaisdell is stepping down from the Library Board at the end of her term in June. A search for a new member from Ward 2 is underway.

Ikenouye announces that he and Spisak will be unavailable for the next scheduled Board meeting in June.

MOTION: Board Member Amy Roberts moves to cancel the June meeting. Board Member Jaci Eiquihua seconds and it passed (4-0).

In response to a question from Brown about the Albany Oregon Public Library Foundation, Ikenouye shares that the foundation primarily supports the Carnegie Library but does provide funding for the library as a whole each year. This fiscal year, they donated \$5,000 for SRP and \$52,000 for library materials.

In response to questions from Eiquihua and Borst about the Library of Things, Ikenouye states that many items still need labeling, signage, and cataloging, but some should be available for checkout sometime in July. They will be available to search in the online catalog and will share the same policy with books regarding paying for lost and damaged items.

In response to a question from Borst about staffing levels, Ikenouye shares that since the onboarding of a recent new hire, the Library is at full staffing capacity for what it's currently budgeted for.

Adjournment

Hearing no further business, Borst adjourned the meeting at 5:45 p.m.

Respectfully submitted,



Elise Schuh
Administrative Services Coordinator

Reviewed by,



Eric Ikenouye
Library Director

**Documents discussed at the meeting that are not in the agenda packet are archived in the record. The documents are available by emailing cityclerk@cityofalbany.net*