



Airport Advisory Commission

AGENDA

Thursday, August 15, 2024, 3:30 p.m.

This meeting includes in-person and virtual participation.

Santiam Room, City Hall

333 Broadalbin Street SW

or join the meeting here:

<https://council.albanyoregon.gov/groups/air/zoom>

Phone In: 1-253-215-8782 (long distance charges may apply)

Meeting ID: 815-8039-5498 Passcode: 611085

Please help us get Albany's work done.

Be respectful and refer to the rules of conduct posted by the main door to the Chambers and on the website.

1. Call to Order
2. Roll call
3. Approval of July 18, 2024, minutes
4. Staff updates
5. FBO update
6. Business from the commissioners
7. Business from the public
8. Next meeting date: Thursday, September 19, 2024
9. Adjournment

Robb Romeo

Tony Hann

This meeting is accessible to the public via video connection. The location for in-person attendance is accessible to people with disabilities. If you have a disability that requires accommodation, please notify city staff at least 48 hours in advance of the meeting at: robb.romeo@albanyoregon.gov or 541-917-7605.

Testimony provided at the meeting is part of the public record, capturing both in-person and virtual participation, and are posted on the City website.

albanyoregon.gov/council





AIRPORT ADVISORY COMMISSION

MINUTES

July 18, 2024

3:30 p.m.

Santiam Room, City Hall/VIRTUAL

Approved: DRAFT

Call to Order

Chair Mel Huffman called the meeting to order at 3:30 p.m.

Roll Call

Members present: Chair Mel Huffman, Nathan Ahrens, Chuck Kratch, and Rodney Moore

Members absent: Theophilus Warren (excused)

Staff present: Transportation Manager Robb Romeo and Clerk III Anita Dodd

Others present: Tony Hann

Approval of June 20, 2024, Minutes

3:30 p.m.

Nathan Ahrens made a motion to approve the June 20, 2024, minutes as presented. Rodney Moore seconded the motion, and, after suggesting minor changes, the motion passed the commission 4-0.

Staff Updates

3:33 p.m.

Transportation Manager Robb Romeo gave an update on the Albany Municipal Airport improvements.

FBO Updates

3:35 p.m.

Tony Hann shared updates about the Albany Municipal Airport.

Business from the Commission

3:50 p.m.

Ahrens revisited the subject of raising the hangar rates as previously proposed and made a motion to move forward with a vote. Chuck Kratch seconded the motion. After some discussion, the commissioners voted 2-1 against the motion as Chair Huffman stated he would only vote to break a tie. The motion failed and will not be presented to the Albany City Council.

Kratch drew attention to a drain at the airport that is raised on one corner on the east side of Dan Miltenberger's building needing some repair. Romeo said he is aware of the problem and will investigate to possibly find a solution.

Chair Huffman acknowledged that even though most commissioners don't think it is a good solution to raise hangar rates, they do need to do something to help raise money and bring people to the airport, so he revisited the idea of hosting fundraisers.

Business from the Public

4:36 p.m.

None.

Next Meeting Date

The next regularly scheduled meeting is on Thursday, August 15, 2024.

Adjournment

Hearing no further business, Chair Huffman adjourned the meeting at 4:36 p.m.

Respectfully submitted,

Reviewed by,

Anita Dodd
Clerk III

Robb Romeo
Transportation Manager

**Documents discussed at the meeting that are not in the agenda packet are archived in the record. The documents are available by emailing cityclerk@albanyoregon.gov*

ALBANY MUNICIPAL AIRPORT PROJECT LIST

DATE 08/15/2024

I T E M	PROJECT	STATUS	PROJECTED COMPLETION	COMPLETED
	Interceptor Sewer FBO	In progress, South gate road shutdown Add GFCI to North end of building		X
	Misc. Notes			
	CIP Projects			
	Calendar Year /2024	FBO Improvments / Historic Hangar Rehabilitation		
	Calendar Year 2024	Install TW A1A Lighting, Install R/W 16/34 Papi, Rehabilitate TW A (Construction/SDC) (Design)		
	Calendar Year 2025	Carry Over		
	*Calendar Year 2026	T-Hangar(s) Rehabilitation		
	Calendar Year 2026	R/W 16-34 Crack Seal, Fog Seal, and Pavement Marking (Design/Construction/SDC)		
	Calendar Year 2026	NE Apron / SW Taxilanes Rehabilitation		
	Calendar Year 2027	Aircraft Fueling Apron and Helicopter Parking Position (Predesign and Environmental)		
	Red indicates BIL Money			

* Pushed back to FY 2026