



Airport Advisory Commission

AGENDA

Thursday, July 18, 2024, 3:30 p.m.

This meeting includes in-person and virtual participation.

Santiam Room, City Hall
333 Broadalbin Street SW
or join the meeting here:

<https://council.albanyoregon.gov/groups/air/zoom>

Phone In: 1-253-215-8782 (long distance charges may apply)

Meeting ID: 815-8039-5498 Passcode: 611085

Please help us get Albany's work done.

Be respectful and refer to the rules of conduct posted by the main door to the Chambers and on the website.

1. Call to Order
2. Roll call
3. Approval of June 20, 2024, minutes
4. Staff updates
5. FBO update
6. Business from the commissioners
7. Business from the public
8. Next meeting date: Thursday, August 15, 2024
9. Adjournment

Robb Romeo

Tony Hann

This meeting is accessible to the public via video connection. The location for in-person attendance is accessible to people with disabilities. If you have a disability that requires accommodation, please notify city staff at least 48 hours in advance of the meeting at: robb.romeo@albanyoregon.gov or 541-917-7605.

Testimony provided at the meeting is part of the public record, capturing both in-person and virtual participation, and are posted on the City website.

albanyoregon.gov/council





AIRPORT ADVISORY COMMISSION

MINUTES

June 20, 2024

3:30 p.m.

Santiam Room, City Hall/VIRTUAL

Approved: DRAFT

Call to Order

Chair Mel Huffman called the meeting to order at 3:30 p.m.

Roll Call

Members present: Chair Mel Huffman, Nathan Ahrens (remote), Gar Burroughs, and Rodney Moore

Members absent: Chuck Kratch (excused) and Theophilus Warren (excused)

Staff present: Transportation Manager Robb Romeo and Clerk III Anita Dodd

Others present: Tony Hann (remote) and Dan Miltenberger.

Approval of April 18, 2024, Minutes

3:30 p.m.

Rodney Moore made a motion to approve the April 18, 2024, minutes as presented. Gar Burroughs seconded the motion, and the motion passed the commission 4-0.

Staff Updates

3:31 p.m.

Transportation Manager Robb Romeo gave a brief update about construction at the Albany Municipal Airport and thanked the commissioners for their volunteer work at the airport.

FBO Updates

3:35 p.m.

Tony Hann shared an update on the Albany Municipal Airport improvements and changes.

Business from the Commission

3:39 p.m.

The commission had follow-up questions for Hann and Romeo. The commissioners addressed the issue of not having enough members to consistently form a quorum and asked Romeo what the odds of allowing the Airport Advisory Commission to expand the area beyond the city limits to draw more people. Debbie Origer was not at the meeting, but she asked Huffman to let the commission know she will be cleaning the hangar for the Art and Air Festival and asked if anyone would be willing to help. Huffman also revisited the topic discussed at the April meeting of raising the hangar rates and asked Romeo if he has any data the commission could send to help make a decision, and Romeo offered to email that information. Gar Burroughs announced his retirement from the committee.

Business from the Public

3:52 p.m.

Dan Miltenberger brought it to the commission's attention that there is a tank on the northwest corner of the airport that is not connected, so Romeo offered to go to the airport and reconnect it.

Next Meeting Date

The next regularly scheduled meeting is on Thursday, July 18, 2024.

Adjournment

Hearing no further business, Chair Huffman adjourned the meeting at 4:02 p.m.

Respectfully submitted,

Reviewed by,

Anita Dodd
Clerk III

Robb Romeo
Transportation Manager

**Documents discussed at the meeting that are not in the agenda packet are archived in the record. The documents are available by emailing cityclerk@albanyoregon.gov*

ALBANY MUNICIPAL AIRPORT PROJECT LIST

DATE 07/18/2024

I T E M	PROJECT	STATUS	PROJECTED COMPLETION	COMPLETED
	Waterline Repair FBO Historic Hangar Lease	Waterlines updated (will need to sheetrock bathrooms) Add GFCI to North end of building Lease has been signed		X X
	Misc. Notes			
	CIP Projects			
	Calendar Year /2024	FBO Improvments / Historic Hangar Rehabilitation		
	Calendar Year 2024	Install TW A1A Lighting, Install R/W 16/34 Papi, Rehabilitate TW A (Construction/SDC) (Design)		
	Calendar Year 2025	Carry Over		
	Calendar Year 2025	T-Hangar(s) Rehabilitation		
	Calendar Year 2026	R/W 16-34 Crack Seal, Fog Seal, and Pavement Marking (Design/Construction/SDC)		
	Calendar Year 2026	NE Apron / SW Taxilanes Rehabilitation		
	Calendar Year 2027	Aircraft Fueling Apron and Helicopter Parking Position (Predesign and Environmental)		
	* Red indicates BIL Money			