



Agenda
Linn-Benton Loop Board Meeting
Remote Only

Date: Tuesday, May 28, 2024
 Time: 3:00 pm – 5:00 pm
 Location: **Via Microsoft Teams by clicking [HERE](#)**
 Meeting ID: 281 011 974 223
 Passcode: nu6GYs
Mobile 1-Click Number
[**+1 872-242-8088**](tel:+18722428088)
 Phone Conference ID: 985 832 837#
 Contact: Nick Meltzer, nmeltzer@ocwcog.org, 541-758-1911

1.	3:00	Call to Order, Introductions	Chair, Commissioner Pat Malone
2.	3:05	Public Comments	Chair
3.	3:10	Minutes of February 27, 2024 (Attachment A) <i>Action Requested: Approval of meeting minutes.</i>	Chair
4.	3:15	Budget Reports FY24 Q3 (Attachments B1-B4) <ul style="list-style-type: none"> • Quarterly (B1) /YTD budget (B2) • STIF (B3) / 5307 (B4) Drawdown Reports <i>Action: Information only</i>	Jeff Babbit, Candy Bliss, and Kristin Preston
5.	3:30	FY26-27 5307 Contributions and Budget Timeline Concur with proposed 5307 allocations of \$218,400 in FY26 and \$229,320 in FY27, which represents a 5% increase per year, following historical trends. Also review City of Albany budget development timeline <i>Action: Discussion</i>	Babbit/Nick Meltzer
6.	3:45	Ridership Dashboard The Ridership Dashboard is viewable at this link: LB Loop Ridership <i>Action: Information only</i>	Meltzer
7.	4:10	2024 Summer Service Plan The Loop operator is proposing a reduction of service during summer 2024 when school is not in session. The Campus	Meltzer

		Connector would provide hourly service as opposed to half-hour service, while other Loop routes would remain the same. Action: <i>Concur with proposed service levels</i>	
8.	4:30	Updates and Other Business <ul style="list-style-type: none"> • Member Agency Updates • In person meeting? 	All
9.	4:45	Adjournment <i>Next meeting is August 27, 2024.</i>	Chair

ATTENDANCE (FOR QUORUM PURPOSES)

Board Member	Alternate	Jurisdiction	Attendance
Sheldon Flom		Linn Benton Community College	
Pat Malone		Corvallis Area Metropolitan Planning Organization	
Jackie Montague		Albany Area Metropolitan Planning Organization	
Roger Nyquist		At-Large Member (<i>non-voting position</i>)	

Quorum: Board business may be conducted provided a quorum of members, or their Alternates, are in attendance. A quorum consists of a majority (2) of the Board. Board members may participate telephonically or by other means of electronic communication, provided the meeting is called to order at a public noticed meeting place where the public can attend, hear, understand and/or read the comments of the members participating by telephonic or electronic means and the members so participating can fully hear, understand, and/or read the comments of the other members participating in the meeting.

- Loop Board Bylaws, Section 6: Meetings, Subsection c: Quorum

**Linn-Benton Loop Governing Board
Virtual Meeting Via Microsoft Teams
Tuesday, February 27, 2024
3:00 pm – 4:30 pm**

DRAFT MINUTES

Board Member	Attendance	Jurisdiction
Sheldon Flom	Yes	Linn Benton Community College
Pat Malone	Yes	Corvallis Area Metropolitan Planning Organization
Roger Nyquist	No	Albany Area Metropolitan Planning Organization
VACANT	VACANT	At-Large Member (<i>non-voting position</i>)

Quorum: Official action may be taken by the Linn-Benton Loop TAC when a quorum is present. A quorum shall exist when the majority of appointed voting members are present. A majority is half plus one of the members appointed. If a member is unable to participate in a meeting, that member may designate an alternate to participate in his/her place. The alternate should declare their status at the start of the meeting. - *Loop Technical Advisory Committee Bylaws, Section 6: Meetings, Subsection f: Quorum*

Guests: Barry Hoffman, Jeff Babbitt, Ken Bronson, Regan Maudlin, and Marilyn Smith.

Staff: Transportation Program Manager Nick Meltzer, AAMPO Planner Billy McGregor, CAMPO Planner Corum Ketchum, and CED Administrative Assistant Ashlyn Muzechenko

TOPIC	DISCUSSION	DECISION / CONCLUSION
1. Call to Order and Agenda Review	Transportation Program Manager Nick Meltzer called the meeting to order, at 3:05pm and the group determined there were no changes needed on the agenda.	Transportation Program Manager Nick Meltzer called the meeting to order at 3:05 pm.
2. Chair and Vice Chair Elections	<p>LBCC President Sheldon Flom nominated Commissioner Pat Malone to serve as the Chair of the Linn Benton Loop Board.</p> <p>Commissioner Malone nominated Sheldon Flom to serve as the Vice-Chair of the Linn Benton Loop Board.</p> <p>These nominations were accepted and approved by the members in attendance.</p>	<p>Sheldon Flom nominated Commissioner Malone to serve as the Chair of the Linn Benton Loop Board.</p> <p>Commissioner Malone nominated Sheldon Flom to serve as the Vice-Chair of the Linn Benton Loop Board.</p>
3. Public Comment	There were no members of the public who wished to provide public comments.	There were no public comments.
4. Minutes of June 06, 2023 (Attachment A) Action: Approval of Minutes	Vice-Chair Sheldon Flom moved to approve The June 06, 2023; Linn-Benton Loop Board minutes with the corrections received from Sheldon Flom. The Chair, Commissioner Malone seconded, the motion carried with an unanimous vote.	Sheldon Flom moved to approve The June 06, 2023; Linn-Benton Loop Board minutes with corrections from Sheldon Flom. Chair Commissioner Malone seconded. The motion carried.
5. Budget Reports (Attachments B1-B4)	Barry Hoffman shared the budget reports covering the quarter reports for period 4 to period 6 of the 2024 fiscal year.	

Action: Information Only	<p>Hoffman pointed out the actuals and the money received. The first page shows the wages and benefits and most of the expenses, along with the second page covering the total for the quarter.</p> <p>Hoffman explained the budget and what numbers stuck out when looking over the budget reports as a whole. One of which being vehicle maintenance, which was \$45,000 for those three months.</p> <p>Hoffman shared the biennial budget, and contributions from both colleges (Linn-Benton Community College (LBCC) and Oregon State University (OSU) as well.</p> <p>Ken Bronson asked if they were 25% through the fiscal period, and if they were close to the appropriate budget amount. Hoffman confirmed.</p> <p>The Chair, Commissioner Malone, asked a question regarding vehicle maintenance.</p> <p>Hoffman noted that currently they use a company out of Brooks, Oregon and they are very familiar with all of the vehicles, along with an international service. There is also a contract in place with a trucking company, that does light maintenance, for oil changes and other smaller items.</p> <p>For heavy maintenance, it is brought up to the shop in Brooks, Oregon.</p> <p>Hoffman added that it is a possibility to over-expend on a line item, as long as their budget balances out in the end. However, it is best to avoid that option unless necessary.</p>	
---------------------------------	--	--

	<p>Vice Chair Flom asked about next biennium's fees that should be coming from the College.</p> <p>Hoffman confirmed that it should be similar to last year's contribution, but it hasn't been fully confirmed yet.</p> <p>Hoffman shared the State Transportation Improvement Program (STIP) Operation funds remaining and the current status of the project funds. For each quarter around 100,000 will be drawn down. This item falls pretty close to the amount Benton County pledged to the loop as well.</p> <p>Hoffman shared the 5307 Grant funding, and all of the drawdowns that have happened as well. Currently they are about ready to close out the 2019-2020 grant. Moving now to 2020-2021 grant.</p>	
<p>6. Ridership Dashboard</p> <p>Action: Discussion</p>	<p>Meltzer presented the Ridership Dashboard put together by Mary Bach-Jackson the COG GIS Analyst. This dashboard has route specific ridership data, and overall ridership data.</p> <p>The link for this dashboard is available in the meeting agenda packet as well for members and guests to reference.</p> <p>Meltzer noted staff are working on adding more data to the dashboard as well. This will also help to show the overall efficiency of the different routes.</p> <p>Chair Commissioner Malone noted that it would be good to find a way to promote the services available for the Loop.</p> <p>The group agreed to have Loop Share the link to the Tableau Dashboard to the Albany Linn-Benton Loop Website.</p>	

<p>7. Transit Workforce Study</p> <p>Action: Discussion</p>	<p>CAMPO Planner Corum Ketchum shared the Transit Workforce Study presentation with the Linn-Benton Loop Board Members in attendance.</p> <p>Ketchum noted the report was a joint collaboration in partnership with Oregon State University for the study. This allowed OSU to create a presentation for all of the Loop Members in attendance.</p> <p>Ketchum added that the university team asked two questions, which were 1. What are the causes and 2. What are the strategies. To answer the questions, the university team did intense research using national and international resources.</p> <p>Ketchum shared that there is a national shortage for drivers and the workforce isn't getting replaced when older drivers grow old and retire.</p> <p>American public transport safety found from a survey of 190 agencies that 96 percent of agencies reported experiencing a workforce shortage with 84 percent noting it impacted their ability to conduct work.</p> <p>Regional recommendations included collaborative CDL Training, Collaborative de-escalation training and advocating for alternative cannabis testing methods.</p> <p>Ketchum noted the results of the report with all members in attendance.</p> <p>Vice-Chair Flom asked about implementing any of the suggestions.</p>	
--	--	--

	Meltzer noted that after finalization the results will be shared with partners to see if the results make sense and are feasible to make the suggestions.	
<p>8. 2024 Summer Service Plan</p> <p>Action: Discussion</p>	<p>Hoffman shared the 2024 Summer Service plan idea with the group.</p> <p>Hoffman shared at the next TAC meeting the members will make a recommendation to move the summer service plan to the board for the board to then act upon and possibly approve.</p> <p>Hoffman shared the daily summer ridership counts and how many hours of service are offered per day.</p> <p>Hoffman noted that his suggestion would be to only run one of the connectors (Connector 1) during the summertime.</p> <p>The group agreed with this suggestion, and will await a recommendation from the Loop TAC.</p>	
<p>9. Updates and Other Business:</p> <ul style="list-style-type: none"> • In-person meetings? • Passing of Hal Brauner 	<p>Meltzer shared that Hal Brauner, a board member recently passed away. This means there is a vacancy on the board membership which at the next meeting can be discussed in the process of recruiting new membership as well.</p> <p>Meltzer also asked the board's thoughts on hosting a hybrid meeting for the upcoming Loop Board Meeting in May.</p> <p>Commissioner Malone noted approval for the next meeting being, and having a hybrid tour option. The group supported this decision too.</p>	<p>Commissioner Malone noted approval for the next meeting being, and having a hybrid tour option. The group supported this decision too.</p>
10. Adjournment	The next Loop Governing Board meeting is scheduled for May 28, 2024, and will be set to be a Hybrid meeting.	<p>The Linn Benton Loop Board meeting was adjourned at 4:55 pm by The Chair,</p>

		Commissioner Pat Malone.
--	--	-------------------------------------



04/24/2024
07:58:01

City of Albany, OR
FLEXIBLE PERIOD REPORT
PP 06

PAGE 1
glflxprt

FROM 2024 07 TO 2024 09

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
213 PUBLIC TRANSIT							
21340105 213 LINN-BENTON LOOP							
21340105 420045 FTA SECTION 5307	-640,200	0	-640,200	.00	.00	-640,200.00	.0%
21340105 420047 FTA SECTION 5307 - CAPITAL	-172,000	0	-172,000	.00	.00	-172,000.00	.0%
21340105 428200 LBCC PARTNERSHIP	-275,900	0	-275,900	.00	.00	-275,900.00	.0%
21340105 428205 OSU PARTNERSHIP	-275,900	0	-275,900	.00	.00	-275,900.00	.0%
21340105 435006 CHARGES FOR SERVICE: LOOP	-1,606,000	0	-1,606,000	.00	.00	-1,606,000.00	.0%
21340105 499050 BEGINNING BALANCE	-123,500	0	-123,500	.00	.00	-123,500.00	.0%
21340105 510010 WAGES & SALARIES	952,600	0	952,600	101,510.56	.00	851,089.44	10.7%
21340105 520010 TEMPORARY EMPLOYEES	20,000	0	20,000	3,275.93	.00	16,724.07	16.4%
21340105 530010 OVERTIME	40,000	0	40,000	1,280.90	.00	38,719.10	3.2%
21340105 540050 UNEMPLOYMENT CLAIMS	12,000	0	12,000	.00	.00	12,000.00	.0%
21340105 560001 EMPLOYER MEDICAL	451,800	0	451,800	40,376.39	.00	411,423.61	8.9%
21340105 560005 EMPLOYER DENTAL	30,400	0	30,400	2,566.37	.00	27,833.63	8.4%
21340105 560008 EMPLOYER VISION	12,100	0	12,100	996.54	.00	11,103.46	8.2%
21340105 560010 EMPLOYER PAID BENEFITS	95,000	0	95,000	7,929.33	.00	87,070.67	8.3%
21340105 560012 EMPLOYER PAID DEFERRED COM	7,000	0	7,000	773.58	.00	6,226.42	11.1%
21340105 560014 EMPLOYER PAID LTD/LIFE/AD&	1,800	0	1,800	825.14	.00	974.86	45.8%
21340105 560016 EMPLOYER PAID WORKER'S COM	56,100	0	56,100	5,628.22	.00	50,471.78	10.0%
21340105 560018 EMPLOYER PAID OREGON WBF	10,500	0	10,500	37.59	.00	10,462.41	.4%
21340105 560020 PERS	314,300	0	314,300	31,391.13	.00	282,908.87	10.0%
21340105 560022 EMPLOYER PAID OREGON PAID LE	11,000	0	11,000	706.87	.00	10,293.13	6.4%
21340105 560030 HRA VEBA	32,700	0	32,700	2,000.00	.00	30,700.00	6.1%
21340105 600115 INSURANCE & BONDS	30,800	0	30,800	9,152.48	.00	21,647.52	29.7%
21340105 600400 CONTRACTUAL SERVICES	8,400	0	8,400	1,104.14	-125.35	7,421.21	11.7%
21340105 602300 SOFTWARE LICENSE FEES	3,000	0	3,000	.00	.00	3,000.00	.0%
21340105 610005 ADVERTISING & PUBLICATIONS	2,200	0	2,200	.00	.00	2,200.00	.0%
21340105 610075 CREDIT CARD FEES	1,000	0	1,000	.00	.00	1,000.00	.0%
21340105 610100 DUPLICATION & FAX	3,000	0	3,000	246.05	.00	2,753.95	8.2%
21340105 610130 EDUCATION & TRAINING	2,000	0	2,000	.00	.00	2,000.00	.0%
21340105 610405 MATERIALS & SUPPLIES	6,000	0	6,000	18,710.78	38.97	-12,749.75	312.5%
21340105 610420 MEETINGS & CONFERENCES	4,000	0	4,000	.00	.00	4,000.00	.0%
21340105 610425 MEMBERSHIPS & DUES	2,200	0	2,200	.00	.00	2,200.00	.0%
21340105 610545 PRINTING & BINDING	3,200	0	3,200	.00	.00	3,200.00	.0%
21340105 610750 UNIFORMS	2,000	0	2,000	.00	.00	2,000.00	.0%
21340105 610800 VEHICLE FUEL CHARGES	266,600	0	266,600	19,194.45	.00	247,405.55	7.2%
21340105 630000 ELECTRICITY	3,000	0	3,000	171.20	63.20	2,765.60	7.8%
21340105 630005 NATURAL GAS	400	0	400	628.99	.00	-228.99	157.2%
21340105 630010 TELEPHONE	6,000	0	6,000	74.65	.99	5,924.36	1.3%
21340105 630400 WATER SERVICE	1,600	0	1,600	108.91	.00	1,491.09	6.8%

04/24/2024
07:58:07

City of Albany, OR
FLEXIBLE PERIOD REPORT
PP 06

PAGE 2
glflxprt

FROM 2024 07 TO 2024 09

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
213 PUBLIC TRANSIT							
21340105 630405 SEWER SERVICE CHARGES	700	0	700	92.04	.00	607.96	13.1%
21340105 630410 STORMWATER SERVICE CHARGES	400	0	400	54.24	.00	345.76	13.6%
21340105 650015 MAINT: COMMUNICATION EQUIP	1,200	0	1,200	.00	.00	1,200.00	.0%
21340105 653600 MAINT: VEHICLE	215,000	0	215,000	38,540.43	-11,318.40	187,777.97	12.7%
21340105 655100 MAINT: BUILDING	8,000	0	8,000	900.00	.00	7,100.00	11.3%
21340105 660100 CS: BUILDING MAINTENANCE	5,900	0	5,900	737.49	.00	5,162.51	12.5%
21340105 660200 CS: CENTRAL SERVICE	15,200	0	15,200	1,899.99	.00	13,300.01	12.5%
21340105 660210 CS: FINANCE	47,700	0	47,700	5,962.50	.00	41,737.50	12.5%
21340105 660211 CS: CITY MANAGER'S OFFICE	43,000	0	43,000	5,375.01	.00	37,624.99	12.5%
21340105 660212 CS: MAYOR & COUNCIL	4,400	0	4,400	549.99	.00	3,850.01	12.5%
21340105 660214 CS: HUMAN RESOURCES	25,100	0	25,100	3,137.49	.00	21,962.51	12.5%
21340105 660215 CS: LABOR RELATIONS	1,800	0	1,800	225.00	.00	1,575.00	12.5%
21340105 660225 CS: EMERGENCY MGMT/SAFETY	5,200	0	5,200	650.01	.00	4,549.99	12.5%
21340105 660400 CS: EQUIPMENT REPLACEMENT	90,000	0	90,000	11,250.00	.00	78,750.00	12.5%
21340105 660700 CS: INFORMATION TECHNOLOGY	18,000	0	18,000	2,250.00	.00	15,750.00	12.5%
21340105 660701 CS: PHONE SYSTEM REPLACE	200	0	200	24.99	.00	175.01	12.5%
21340105 660800 CS: IT EQUIPMENT REPLACEMENT	1,000	0	1,000	125.01	.00	874.99	12.5%
21340105 662500 PW: ADMINISTRATION	153,100	0	153,100	19,125.00	.00	133,975.00	12.5%
21340105 665400 PHYSICAL EXAMS & MEDICALS	1,200	0	1,200	315.00	841.00	44.00	96.3%
21340105 670600 SAFETY RECOGNITION PROGRAM	200	0	200	.00	.00	200.00	.0%
21340105 690000 RESERVE: OPERATING	63,500	0	63,500	.00	.00	63,500.00	.0%
21340105 700000 CAPITAL EQUIPMENT	0	0	0	.00	858,900.00	-858,900.00	.0%
TOTAL 213 LINN-BENTON LOOP	0	0	0	339,904.39	848,400.41	-1,188,304.80	.0%
21340106 213 LINN-BENTON LOOP STIF							
21340106 428120 STIF - LINN COUNTY	-782,000	0	-782,000	-106,296.00	.00	-675,704.00	13.6%
21340106 428125 STIF - BENTON COUNTY	-824,000	0	-824,000	-106,296.00	.00	-717,704.00	12.9%
21340106 630506 CHARGES FOR SERVICE: LOOP	1,606,000	0	1,606,000	.00	.00	1,606,000.00	.0%
TOTAL 213 LINN-BENTON LOOP STIF	0	0	0	-212,592.00	.00	212,592.00	.0%
TOTAL PUBLIC TRANSIT	0	0	0	127,312.39	848,400.41	-975,712.80	.0%
TOTAL REVENUES	-4,699,500	0	-4,699,500	-212,592.00	.00	-4,486,908.00	
TOTAL EXPENSES	4,699,500	0	4,699,500	339,904.39	848,400.41	3,511,195.20	



04/24/2024
07:59:53

City of Albany, OR
FLEXIBLE PERIOD REPORT
PP 06

PAGE 1
glflxprt

FROM 2024 01 TO 2024 09

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
213 PUBLIC TRANSIT							
21340105 213 LINN-BENTON LOOP							
21340105 420045 FTA SECTION 5307	-640,200	0	-640,200	-92,426.00	.00	-547,774.00	14.4%
21340105 420047 FTA SECTION 5307 - CAPITAL	-172,000	0	-172,000	.00	.00	-172,000.00	.0%
21340105 428200 LBCC PARTNERSHIP	-275,900	0	-275,900	-135,900.00	.00	-140,000.00	49.3%
21340105 428205 OSU PARTNERSHIP	-275,900	0	-275,900	-135,900.00	.00	-140,000.00	49.3%
21340105 435006 CHARGES FOR SERVICE: LOOP	-1,606,000	0	-1,606,000	-413,676.00	.00	-1,192,324.00	25.8%
21340105 469015 MISCELLANEOUS REVENUE	0	0	0	-3,611.37	.00	3,611.37	.0%
21340105 480100 INTEREST	0	0	0	-821.46	.00	821.46	.0%
21340105 499050 BEGINNING BALANCE	-123,500	0	-123,500	.00	.00	-123,500.00	.0%
21340105 510010 WAGES & SALARIES	952,600	0	952,600	300,490.58	.00	652,109.42	31.5%
21340105 520010 TEMPORARY EMPLOYEES	20,000	0	20,000	9,393.06	.00	10,606.94	47.0%
21340105 530010 OVERTIME	40,000	0	40,000	4,662.62	.00	35,337.38	11.7%
21340105 540050 UNEMPLOYMENT CLAIMS	12,000	0	12,000	.00	.00	12,000.00	.0%
21340105 560001 EMPLOYER MEDICAL	451,800	0	451,800	115,366.70	.00	336,433.30	25.5%
21340105 560005 EMPLOYER DENTAL	30,400	0	30,400	7,356.51	.00	23,043.49	24.2%
21340105 560008 EMPLOYER VISION	12,100	0	12,100	2,898.75	.00	9,201.25	24.0%
21340105 560010 EMPLOYER PAID BENEFITS	95,000	0	95,000	23,599.86	.00	71,400.14	24.8%
21340105 560012 EMPLOYER PAID DEFERRED COM	7,000	0	7,000	2,291.44	.00	4,708.56	32.7%
21340105 560014 EMPLOYER PAID LTD/LIFE/AD&	1,800	0	1,800	2,420.88	.00	-620.88	134.5%
21340105 560016 EMPLOYER PAID WORKER'S COM	56,100	0	56,100	16,281.48	.00	39,818.52	29.0%
21340105 560018 EMPLOYER PAID OREGON WBF	10,500	0	10,500	112.19	.00	10,387.81	1.1%
21340105 560020 PERS	314,300	0	314,300	99,413.31	.00	214,886.69	31.6%
21340105 560022 EMPLOYR PAID OREGON PAID LE	11,000	0	11,000	1,716.16	.00	9,283.84	15.6%
21340105 560030 HRA VEBA	32,700	0	32,700	14,321.23	.00	18,378.77	43.8%
21340105 600115 INSURANCE & BONDS	30,800	0	30,800	22,352.80	.00	8,447.20	72.6%
21340105 600400 CONTRACTUAL SERVICES	8,400	0	8,400	2,488.13	11,068.73	-5,156.86	161.4%
21340105 602300 SOFTWARE LICENSE FEES	3,000	0	3,000	.00	.00	3,000.00	.0%
21340105 610005 ADVERTISING & PUBLICATIONS	2,200	0	2,200	95.39	28.88	2,075.73	5.6%
21340105 610075 CREDIT CARD FEES	1,000	0	1,000	.00	.00	1,000.00	.0%
21340105 610100 DUPLICATION & FAX	3,000	0	3,000	973.24	.00	2,026.76	32.4%
21340105 610130 EDUCATION & TRAINING	2,000	0	2,000	680.00	.00	1,320.00	34.0%
21340105 610405 MATERIALS & SUPPLIES	6,000	0	6,000	20,115.56	2,710.67	-16,826.23	380.4%
21340105 610420 MEETINGS & CONFERENCES	4,000	0	4,000	272.31	.00	3,727.69	6.8%
21340105 610425 MEMBERSHIPS & DUES	2,200	0	2,200	900.00	.00	1,300.00	40.9%
21340105 610545 PRINTING & BINDING	3,200	0	3,200	.00	.00	3,200.00	.0%
21340105 610750 UNIFORMS	2,000	0	2,000	627.75	208.50	1,163.75	41.8%
21340105 610800 VEHICLE FUEL CHARGES	266,600	0	266,600	62,252.10	.00	204,347.90	23.4%
21340105 630000 ELECTRICITY	3,000	0	3,000	189.90	63.20	2,746.90	8.4%
21340105 630005 NATURAL GAS	400	0	400	893.29	36.41	-529.70	232.4%

04/24/2024
07:59:54

City of Albany, OR
FLEXIBLE PERIOD REPORT
PP 06

PAGE 2
glflxprt

FROM 2024 01 TO 2024 09

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
213 PUBLIC TRANSIT							
21340105 630010 TELEPHONE	6,000	0	6,000	228.52	2.99	5,768.49	3.9%
21340105 630400 WATER SERVICE	1,600	0	1,600	932.78	.00	667.22	58.3%
21340105 630405 SEWER SERVICE CHARGES	700	0	700	275.37	.00	424.63	39.3%
21340105 630410 STORMWATER SERVICE CHARGES	400	0	400	162.72	.00	237.28	40.7%
21340105 650015 MAINT: COMMUNICATION EQUIP	1,200	0	1,200	.00	1,504.50	-304.50	125.4%
21340105 653600 MAINT: VEHICLE	215,000	0	215,000	119,682.59	29,724.85	65,592.56	69.5%
21340105 655100 MAINT: BUILDING	8,000	0	8,000	2,700.00	656.50	4,643.50	42.0%
21340105 660100 CS: BUILDING MAINTENANCE	5,900	0	5,900	2,212.47	.00	3,687.53	37.5%
21340105 660200 CS: CENTRAL SERVICE	15,200	0	15,200	5,699.97	.00	9,500.03	37.5%
21340105 660210 CS: FINANCE	47,700	0	47,700	17,887.50	.00	29,812.50	37.5%
21340105 660211 CS: CITY MANAGER'S OFFICE	43,000	0	43,000	16,125.03	.00	26,874.97	37.5%
21340105 660212 CS: MAYOR & COUNCIL	4,400	0	4,400	1,649.97	.00	2,750.03	37.5%
21340105 660214 CS: HUMAN RESOURCES	25,100	0	25,100	9,412.47	.00	15,687.53	37.5%
21340105 660215 CS: LABOR RELATIONS	1,800	0	1,800	675.00	.00	1,125.00	37.5%
21340105 660225 CS: EMERGENCY MGMT/SAFETY	5,200	0	5,200	1,950.03	.00	3,249.97	37.5%
21340105 660400 CS: EQUIPMENT REPLACEMENT	90,000	0	90,000	33,750.00	.00	56,250.00	37.5%
21340105 660700 CS: INFORMATION TECHNOLOGY	18,000	0	18,000	6,750.00	.00	11,250.00	37.5%
21340105 660701 CS: PHONE SYSTEM REPLACE	200	0	200	74.97	.00	125.03	37.5%
21340105 660800 CS: IT EQUIPMENT REPLACEMENT	1,000	0	1,000	375.03	.00	624.97	37.5%
21340105 662500 PW: ADMINISTRATION	153,100	0	153,100	57,375.00	.00	95,725.00	37.5%
21340105 665400 PHYSICAL EXAMS & MEDICALS	1,200	0	1,200	540.00	841.00	-181.00	115.1%
21340105 670600 SAFETY RECOGNITION PROGRAM	200	0	200	.00	.00	200.00	.0%
21340105 690000 RESERVE: OPERATING	63,500	0	63,500	.00	.00	63,500.00	.0%
21340105 700000 CAPITAL EQUIPMENT	0	0	0	.00	858,900.00	-858,900.00	.0%
TOTAL 213 LINN-BENTON LOOP	0	0	0	208,289.83	905,746.23	-1,114,036.06	.0%
21340106 213 LINN-BENTON LOOP STIF							
21340106 428120 STIF - LINN COUNTY	-782,000	0	-782,000	-206,838.00	.00	-575,162.00	26.4%
21340106 428125 STIF - BENTON COUNTY	-824,000	0	-824,000	-206,838.00	.00	-617,162.00	25.1%
21340106 630506 CHARGES FOR SERVICE: LOOP	1,606,000	0	1,606,000	413,676.00	.00	1,192,324.00	25.8%
TOTAL 213 LINN-BENTON LOOP STIF	0	0	0	.00	.00	.00	.0%
TOTAL PUBLIC TRANSIT	0	0	0	208,289.83	905,746.23	-1,114,036.06	.0%
TOTAL REVENUES	-4,699,500	0	-4,699,500	-1,196,010.83	.00	-3,503,489.17	
TOTAL EXPENSES	4,699,500	0	4,699,500	1,404,300.66	905,746.23	2,389,453.11	

**Linn-Benton Loop FTA Section 5307 Grant Funds Remaining
(Last Updated 4/24/24)**

<u>Grant Year</u>	<u>Project</u>	<u>Match Ratio</u>	<u>Remaining Project Funds</u>	<u>FTA Match Required</u>	<u>Local Match Required</u>
20-21	FTA 5307 - Capital Project - TBD*	80:20	449,138	359,310	89,828 as of 2/1/22
	SUBTOTAL		449,138	359,310	89,828
21-22	FTA 5307 - Capital Project - TBD*	80:20	471,600	377,280	94,320 as of 7/1/22
	SUBTOTAL		471,600	377,280	94,320
22-23	FTA 5307 - Operations	50:50	686,800	343,400	343,400 as of 1/1/24
	FTA 5307 - Preventive Maintenance	80:20	66,000	52,800	13,200 as of 1/1/24
	SUBTOTAL		752,800	396,200	356,600
	GRAND TOTAL		1,673,538	1,132,790	540,748

*Funds have been awarded, but the Linn-Benton Loop has not yet obligated the funds. These funds will be obligated when the Loop has determined the projects to assign the funding too.

**Linn-Benton Loop STIF Funds Remaining
(Last Updated 4/24/24)**

<u>Fiscal Year</u>	<u>Project</u>	<u>Remaining Project Funds</u>
23-24/24-25	STIF - Benton County	\$824,000
	Drawdown 10/31/23	(\$100,542)
	Drawdown 1/31/24	(\$106,296)
	SUBTOTAL	\$617,162
23-24/24-25	STIF - Linn County	\$782,000
	Drawdown 10/31/23	(\$100,542)
	Drawdown 1/31/24	(\$106,296)
	SUBTOTAL	\$575,162
GRAND TOTAL		\$1,192,324