

RESOLUTION NO. 5722

A RESOLUTION AUTHORIZING THE SPECIAL PROCUREMENT OF GEOGRAPHIC INFORMATION SYSTEM (GIS) APPLICATION DEVELOPMENT SERVICES.

WHEREAS, Albany Municipal Code 2.66.070 and 2.66.060 (11), Oregon Revised Statutes 279B.085 and OAR 137-047-0285 allow the City Council, acting as the Local Contract Review Board, to authorize the use of the special procurement process for the selection of a consultant for a specific personal services contract; and

WHEREAS, such authorization must be based on a written request submitted by the contracting agency seeking the exemption that describes the special procurement method to be used and the circumstances that support the use of the special procurement as set forth below; and

WHEREAS, under authority granted by the City Manager, Information Technology Director Jorge Salinas has submitted a written request ("Memorandum") for a special procurement process to select a consultant to provide Geographic Information System (GIS) Application Development Services (the "Project"); and

WHEREAS, the City's GIS is an integral component of daily business operations; and

WHEREAS, the City desires to develop an application that provides ease of access to the City's building permit data via the City's geographic information system (GIS) for both internal staff and external City customers; and

WHEREAS, the memorandum describes circumstances and facts that support the use of the special procurement, including the following:

1. The City's GIS has completed development of an application for internal and external deployment that provides access to the City's GIS data resources – this project was approved through a special procurement request by Council at the regular Council meeting on August 27, 2008.
2. The City's Building Division has requested further development of the application to include access to building permit data resources for both internal and external customers.
3. The application addition will provide numerous benefits to City staff as well as external customers doing business with the City including:
 - a. Improved Staff Efficiency: Making permit data available via the Internet will allow customers to access the data they need without having to obtain the information from City staff over the telephone, thereby saving significant costs to the City.
 - b. Regulatory Streamlining Initiative: The state of Oregon has emphasized the need for regulatory bodies throughout the state to become more consistent and efficient – this application will lay the foundation for the City's compliance with those goals.
 - c. Enhanced Customer Service: Albany is one of the few jurisdictions of its size that does not provide online access to permit information – contractors and customers will derive significant benefits in conducting business with the City through this service.
4. The Information Technology Department has previously made use of GeoNorth, LLC, for prior approved contract work and is intimately familiar with the City's GIS as well as the application under consideration. Utilizing this vendor to complete the requested work will provide substantial cost savings over the use of a new vendor who would be unfamiliar with our system.
5. The use of the proposed special procurement process would avoid further delays in the deployment of the new application that would be caused by a more prolonged vendor selection process.
6. Because the requested special procurement is for a single contract and based on a unique set of circumstances, its approval would not diminish competition or lead to favoritism for any other City contract.

WHEREAS, based on the circumstances described above, and the other facts and circumstances described in the Memorandum, the City Council finds that the use of the special procurement will:

- (1) Be unlikely to encourage favoritism in the awarding of City contracts or to substantially diminish competition for the City's contracts; and
- (2) Result in substantial cost savings to the City as follows:

1. The selected consultant has already created components of the project, including database design, development and implementation, data compilation scripting, data maintenance application development, software installation and configuration, and system documentation, that would require significant time and resources of another consultant who is unfamiliar with the project to become proficient with, resulting in higher costs to the City and delaying the start of the project; and
2. The selection of another consultant would require significant additional time from City staff who will oversee the project, increasing staff administration costs. Increased City costs would be realized in terms of the staff time that would have to be dedicated to the development of scope of services and request for proposal documents, project advertisement, proposal review and analysis, consultant selection, and contract development and negotiations.

WHEREAS, GeoNorth, LLC, has confirmed that it has the capacity to complete the project as required by the City; and

WHEREAS, the City is requesting that the contract for Geographic Information System Application Development Services for the project be awarded to GeoNorth, LLC, in accordance with City Code Section 2.66.070, so that the Information Technology Director may negotiate and enter into the contract without further delay;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALBANY ACTING AS THE LOCAL CONTRACT REVIEW BOARD:

Section 1. Each of the recitals set forth above, and the facts set forth in the accompanying memorandum of the Information Technology Director are hereby adopted as findings of fact; and

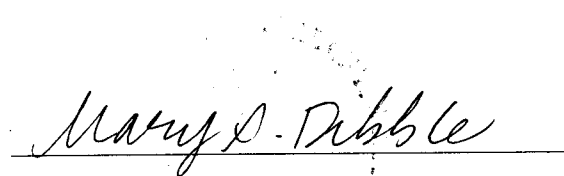
Section 2. Notwithstanding the provisions of City Code Section 2.66.070, the City is authorized and directed to use the special procurement method to directly appoint GeoNorth, LLC, to provide Geographic Information System Application Development Services for the project; and

Section 3. The Information Technology Director is hereby directed to negotiate and enter into a contract with GeoNorth, LLC, in an amount not to exceed \$26,850; and

Section 4. This Resolution shall become effective immediately upon its adoption.

DATED AND EFFECTIVE THIS 12TH DAY OF JANUARY 2009.

ATTEST:



Deputy City Clerk


Mayor