

RESOLUTION NO. 1272

(Establishing Policy for Overtime Among Classified Employees)

WHEREAS, it is in the interest of the City of Albany that a policy be established for compensation of overtime among certain classified employees of the City of Albany, and

WHEREAS, certain employees, because of the nature of their job, should not be covered under overtime provisions, now, therefore, be it hereby

RESOLVED by the Council of the City of Albany that the following be and is hereby established as a policy for overtime compensation for classified employees in the City of Albany, other than the Fire Marshal, Civil Engineer I, Police Captain, Sewage Treatment Plant Supervisor, Finance Director, City Librarian, Recreation Director, Public Works Superintendent, Assistant to the City Manager and any other classified employees whose salary range is equal to or higher than the above enumerated positions:

- a) A person shall be deemed to be working overtime only when directed to work in excess of his normal duty hours by an authorized supervisor.
- b) For every hour of overtime work, the employee shall be entitled to 1 1/2 hours of compensatory time to be accumulated on the employees' record. At the end of each calendar quarter, the employee will be paid at his regular rate for the compensatory time on his record. At any time prior to the end of the calendar quarter, the department head may authorize the employee to take compensatory time off that has been accumulated during that quarter.

BE IT FURTHER RESOLVED that an employee shall not be entitled to carry compensatory time on his record beyond the end of the calendar

quarter in which it was earned without a written request approved by the department head and the personnel officer.

DATED this 24th day of June, 1970.



Mayor

ATTEST:




City Recorder

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